Welcome to Math 94, On-line Introductory Algebra!

I recommend that you go through the following checklist to make sure that you are prepared for this class. Please post to the discussion board on Desire2Learn (D2L) with questions. If the questions are specific to your situation, you can e-mail me at cnaught@inverhills.edu .

_____ 1. Make sure that an on-line class is the right choice for you. The following survey on the Inver Hills webpage can assist you in making your decision.
HTTP://WWW.INVERHILLS.EDU/ONLINE/PROSPECTIVE/ONLINE_READINESS.HTML

_____ 2. Read through the **syllabus** for this course. There is a link to the syllabus on the announcement page of D2L or under Content.

_____ 3. Read through the **Weekly Schedule** to make sure that you understand when activities, discussion posts, Chapter tests, and the midterm and final exam are due. There is a link to the schedule on the announcement page of D2L or under Content.

_____ 4. Purchase the **necessary materials** for this course:
- Beginning and Intermediate Algebra, 4th Edition by Elayn Martin-Gay, published by Pearson/Addison Wesley
- MyMathLab software access code

You must have the MyMathLab software in order to take tests online. However, you have the option of purchasing a hard copy of the textbook shrink-wrapped with MyMathLab at the bookstore, or purchasing just the MyMathLab access code at www.coursecompass.com and using the multimedia textbook available on MyMathLab. The hard copy of the book will be more expensive, but it is portable and can be used in the future. The multimedia textbook is a cheaper option, but requires an internet connection to access it and will not be available once this course is over.

_____ 5. Purchase or borrow a calculator (TI-30XII or any scientific calculator)

_____ 6. Activate your **I-net account**. This will enable you to login to campus computers. To activate any student accounts (including go.inverhills.edu e-mail and D2L), go to www.inverhills.edu and click on Inver Login found on the left side of the page. In the drop down box you will see "Activate student accounts." Follow the directions listed. If you have any troubles you can visit the computer lab on the first floor of the Library and have a computer lab assistant step you through the activation process.

_____ 7. Activate your **go.inverhills.edu e-mail account** following the link on the Inver Hills homepage. If your login and/or password are not working, and you have initialized your account, please go to the computer lab in the Library for help. Check your go.inerhills.edu e-mail regularly (at least twice a week). This is how I will be contacting you throughout the semester.

_____ 8. Go to www.coursecompass.com and register yourself on MyMathLab using the student access code you purchased in your software kit. You will need the following course id number: **naughton10352**. When prompted for Zip Code use: 55076.
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_____ 9. After successfully registering into MyMathLab, go to www.coursecompass.com and click on our course, **Math 94**. Go through the **Browser Check** in order to download all needed plug-ins. Also, there is a tutorial video about entering mathematical symbols correctly in MyMathLab. There are links to both in the Announcements box when you first log-on to MyMathLab. Explore the course links and resources available. Click on **HW and Tests** to locate the Chapter Tests that are assigned for class. The first test is for Chapter 1. There is also a Chapter 1 HW assignment that is optional. You can do HW online or from your textbook, or a combination of both. Watch the **MyMathLab Introductory Video** that I created. There is a link to this video on the course home page on D2L, under announcements.

_____10. Now you will need to explore this **D2L** page. Click on Content. Under Content you will find all of the course handouts including the syllabus, Weekly Schedule, Review Sheets, Video Lectures, and activities. Watch video tutorials about D2L if you have questions/concerns about how to view grades, post to the discussion board, access content, submit assignments to the Dropbox, or other issues. There is a video tutorial that I created about D2L on the announcement page or under Content.

_____ 11. **Make your first post to the discussion board on D2L**. This post should be one about yourself. (See my post in D2L for directions and my example.)

_____ 12. Start reviewing and learning Chapter 1. Refer to the **Weekly Schedule** to see what Video Lectures (under Content on D2L) you should watch. You can also watch video lectures on MyMathLab, read the text, and do practice problems from the book or on MyMathLab. Do problem exercises as necessary to practice with skills and concepts. Three activities on Chapter 1 material can be downloaded from the Content page on D2L. ***The Order of Operations Activity is due 8/29, Properties of Real Numbers Activity and The Real Number System Activity are both due on 9/5. The Chapter 1 Test on MyMathLab must be passed with 75% or higher by Sunday, September 12th.***

_____ 13. Develop your strategy for learning course material.

Recommended resources:

*Watch my video lectures under Content on D2L.
*The text! Read through examples in the section on which you are focusing.
*Watch a video lecture over the section in MyMathLab.
*Work through guided practice problems in MyMathLab.
*Work through suggested homework problems in the text.
*Visit my office hours (Library 247) or my online office hours.
*Visit the Math Center (2nd Floor of the Library) to ask questions of the tutors.
*Sign up for a Peer Tutor in the Peer Tutor Center (2nd Floor of the Library) (it's free!).

_____14. E-mail me at cnaught@inverhills.edu and let me know that you have successfully accessed all of these materials. **You must e-mail me before the first day of class!** Also, please post to the discussion board with any questions or confusion that comes up so that I and other students in the class can help!

Good luck and I'm glad you are in this class!